**（范本）活动名称**

主办单位： 负责人：

活动地点： 活动时间：

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| 序号 | 学院 | 姓名 | 学号 | 联系方式 | 签到时间 | 签退时间 | 备注 |
| 1 | 理学院 | Xxx | 11111111 | 11111111111 | Xx:xx | Xx:xx |  |
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